

Contacts 2020-2021

If...	Contact the...	By...
Your child is absent from school	Attendance Secretary <ul style="list-style-type: none"> • Lee Butt 	<ul style="list-style-type: none"> • Phone at 905-727-3131 ext. 100 • e-mail drgwilliamsss.attendance@yrdsb.ca • note to the student
Your child is to be absent for an extended period (3 days or more)	Attendance Secretary and/or the Vice-Principal <ul style="list-style-type: none"> • George Tsigaridis (last names A to Le) • Andrew Gazaneo (last names Li to Z) 	e-mail, phone, or note <ul style="list-style-type: none"> • george.tsigaridis@yrdsb.ca • andrew.gazaneo@yrdsb.ca
You are requesting work for your child while s/he is absent	Guidance Secretary	<ul style="list-style-type: none"> • Phone at 905-727-3131 ext. 101 • e-mail at gww.guidance@yrdsb.ca • note
You want to discuss your child's preparation for the Ontario Secondary School Literacy Test	VP in charge of Literacy <ul style="list-style-type: none"> • Andrew Gazaneo • Hailey King, Literacy Teacher 	<ul style="list-style-type: none"> • 905-727-3131 • andrew.gazaneo@yrdsb.ca • hailey.king@yrdsb.ca
You wish to discuss course selection, timetable, graduation requirements, well- being issues	Guidance Counsellor <ul style="list-style-type: none"> • Mark Fuller (last names A to H) • Simone Chow (last names I to Q) • Sue Durbacz(last names R to Z) 	Phone at 905-727-3131 or e-mail <ul style="list-style-type: none"> • Ext. 170 mark.fuller@yrdsb.ca • Ext. 174 simone.chow@yrdsb.ca • Ext. 171 sue.durbacz@yrdsb.ca
You wish to discuss any IB course selection, timetable or requirements	IB Coordinator <ul style="list-style-type: none"> • Nicole Gordner 	<ul style="list-style-type: none"> • Phone at 905-727-3131 ext. 200 • e-mail nicole.gordner@yrdsb.ca
You want to review your child's behaviour and/or academic progress in a particular subject or course	Subject Teacher, SERT, Guidance Counsellor, or Student Success Teacher <ul style="list-style-type: none"> • Muriel Brennan 	Phone, note, or e-mail <ul style="list-style-type: none"> • Ext. 255 muriel.brennan@yrdsb.ca
You desire to discuss your child's behaviour and personal well-being	Guidance Counsellor, SERT, or the Vice-Principal	Phone, note or e-mail
You wish to discuss your child's overall academic progress	SERT, Student Success Teacher, Guidance Counsellor, or the Vice-Principal	Phone, note or e-mail
You would like to discuss any other aspect of the school	Vice-Principal or the Principal <ul style="list-style-type: none"> • Melissa Schmidt 	Phone, note, or e-mail
You wish to be added to the school's e-mail contact list	Main Office	Phone at 905-727-3131 or email dr.g.w.williams.ss@yrdsb.ca
You wish to resolve an issue with a staff member	Staff Member before contacting Subject Head and/or an Administrator	List of teacher emails located on school website under School Info., Our Staff - see link here

School Phone: 905-727-3131 – Please request to speak with the individual of your choice or follow the automated prompts on the school's phone system.

Teachers' e-mail addresses and voice mail extensions are posted on the school website at <http://drgwilliams.ss.yrdsb.ca>.

